

Mount Hermon Association

Conference Center • Kidder Creek • Ponderosa Lodge • Redwood Camp

Part-time Staff Application

Contact Information (current address)

Name: _____

Street/PO Box

City, State, Zip

Phone: (_____) _____

Email: _____

Present Status

I am employed Full-time Part-time

I am employed by:

OK to contact employer? Yes No

Served at Mount Hermon before? Yes No

If yes, I worked as a _____

During the year(s) _____

Advisory

Mount Hermon may conduct a background check if an employment offer is made. The extent of the background check will depend upon the nature of your position at Mount Hermon.

If you will be driving a Mount Hermon vehicle as part of your job responsibilities, Mount Hermon will conduct a DMV check.

If Mount Hermon extends an offer of employment, we may require you to submit a health examination form, verifying you can perform your assigned duties.

Additional Information

Are you over the age of 18? Yes No

If no, how old are you? _____

Driver's license: _____ State: _____

Any disabilities which might prevent you performing the position for which you are applying? Yes No
If yes, state disability and suggest how we could accommodate your disability (please do so on next page of application, or on separate sheet of paper).

Have you been convicted of any criminal offence, including a conviction against a minor? Yes No
If yes, give details on the next page of the application.

What salary would you need in order to consider serving at Mount Hermon?

\$_____ per Hour Month

Any outside activities which might limit your work availability? (for example: school, involvement with other organizations, etc.)? Yes No
If yes, provide details on the next page.

Employment Interests

I am applying for a Part-time position in:

- Bookshop Custodial Housekeeping
 Food Service: Dining Food Service: Kitchen
 Guest Services Office/Secretarial

Other (specify): _____

For a listing of positions available at Mount Hermon:
www.mounthermon.org/employment

Or contact the Human Resources Office at:
(831) 430-1229

Personal History

Education

Year(s)	Name of School	Degree granted or completing

Employment (

Dates	Employer	Brief description of duties

References

Name	Contact (phone or email)	Relationship
		<input type="checkbox"/> Pastor/Mentor <input type="checkbox"/> Employer/Teacher <input type="checkbox"/> Other
		<input type="checkbox"/> Pastor/Mentor <input type="checkbox"/> Employer/Teacher <input type="checkbox"/> Other

If you checked Yes under "Additional Information" on page 1 of the application, provide details below (or write details on a separate sheet of paper and attach to your application):

Spiritual Insight (feel free to write answers on a separate sheet of paper)

1. Describe your current relationship with Christ (your answer could include information on when you became a Christian, what you find yourself praying about lately, current ministry involvement, etc).

2. What do you do to maintain your spiritual growth?

Church currently attending: _____

Employment Commitment

Read each of the following statements. Signify your response by "X" either the Yes or No box.

- Yes No In the event of employment, I would consider it a privilege to perform the responsibilities assigned to me by Mount Hermon.
- Yes No I agree to abide by the spiritual standards, and the policies and procedures, of Mount Hermon.
- Yes No In the event of employment, I commit to fulfilling my contract dates.
- Yes No I authorize investigation of all statements herein and release Mount Hermon and all others from liability in connection with same. I further authorize the State Police to conduct a criminal history check to determine the existence of any arrest resulting in conviction and to furnish a response to Mount Hermon. I understand that, if employed, I will be an at-will employee. I also understand that untrue, misleading, or omitted information herein may result in dismissal, regardless of the time of discovery.

Date

Signature of applicant

All statements become part of any future employee personnel files.

Mail to: Human Resources, PO Box 413, Mount Hermon, CA 95041