

Roster Information

Creating rosters for your group is one of the most important duties that you will perform to make your week of Outdoor Science School a profitable one. You will need to take into consideration the dynamics of your group, the counselors you have chosen and how all of those entities will interact. Each cabin will be paired up typically with one other cabin to create a trail group. We work to pair one boy cabin with one girl cabin so that there is a good mix in each trail group. Trail groups are the classes for the week and each trail group will get one naturalist who will be the teacher for the week.

As you will see on the roster each cabin has 8 spaces for students and up to 2 spaces for counselors. Cabins contain 4 bunk beds (8 beds) and one roll-a-way. That means that each cabin can have a max of 8 students and one counselor. Each cabin must have at least 5 students and one counselor. As suggested under the counselor section, it is good to have one back up counselor of each sex to cover in case a situation arises where you lose a counselor. If you do choose to have extra counselors you will have two cabins that have two counselors. This is a good thing and we suggest choosing your youngest and/or weakest counselor and pairing them with your strongest counselor of the same sex. Because two cabins are put together to form a trail group, we need each school to come up with an even number of total cabins. Please do your best to make your TOTAL number of cabins an even number.

As you organize your roster, please use the attached PDF file to enter first and last names of each participant. When you complete filling in the Roster PDF file, click on the "submit" button on the top of the form, and they will be sent directly to us. The rosters you send to us will be used to make trail groups. Boys and girls cabins on the same page will not likely be in the same trail group, but will likely be placed with another cabin group from a different school, so that we mix the students as much as possible. The students in your individual cabins, however, will not be rearranged.

If you would like to speak to an individual's naturalist, or have particular information regarding a participant that would benefit the naturalist please place a star by their name. For example, if you have a special student in some respect--behaviorally, emotionally, etc., please place a star by their name and the naturalist will know to check in with you regarding that student.

EXAMPLE: 7. Jonathon Mazuno*

Please submit the list back to us at least 14 days (two weeks) prior to your arrival date, even if you don't have all your counselors nailed down.

If you have last minute changes to your rosters, do not fax them on Friday evening or over the weekend without first communicating with us. We do not check the fax machine over the weekend!! We can give you a home or cell phone number for weekend use.